

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution	PROVIDENCE WOMENS COLLEGE
1.2 Address Line 1	PROVIDENCE WOMENS COLLEGE
Address Line 2	MALAPARAMBA (PO)
City/Town	KOZHIKODE
State	KERALA
Pin Code	673009
Institution e-mail address	<a href="mailto:providencecollegecalicut@gmail.com">providencecollegecalicut@gmail.com</a>
Contact Nos.	0495-2372487, 2371696
Name of the Head of the Institution:	Dr.(Sr). Jesiamma Joseph
Tel. No. with STD Code:	0495-2372487, 2371696
Mobile:	9497168505
Name of the IQAC Co-ordinator:	Dr. Mini. P. Balakrishnan
Mobile:	9446154397
IQAC e-mail address:	<a href="mailto:minipbalakrishnan@gmail.com">minipbalakrishnan@gmail.com</a>
1.3 NAAC Track ID (For ex. MHCOGN 18879)	
1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004. <i>This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)</i>	EC/56/RAR/77
1.5 Website address:	<a href="http://www.providencecollegecalicut.com">www.providencecollegecalicut.com</a>
Web-link of the AQAR:	<a href="http://www.providencecollegecalicut.com">www.providencecollegecalicut.com</a>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	83	2004	5 years
2	2 <sup>nd</sup> Cycle	A	3.11	2011	5 years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

19.07.2003

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 9.1.2011 (DD/MM/YYYY)4
- ii. AQAR 11.8.2013 (DD/MM/YYYY)
- iii. AQAR 01.08.2015 (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status: Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

University of Calicut

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="NA"/>
University with Potential for Excellence	<input type="text" value="NA"/> UGC-CPE <input type="text" value="Applied"/>
DST Star Scheme	<input type="text" value="NA"/> UGC-CE <input type="text" value="NA"/>
UGC-Special Assistance Programme	<input type="text"/> DST-FIST <input type="text" value="√"/>
UGC-Innovative PG programmes	<input type="text"/> Any other ( <i>Specify</i> ) <input type="text"/>
UGC-COP Programmes	<input type="text"/>

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="6"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="3"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="3"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="2"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="10"/>
2.10 No. of IQAC meetings held	<input type="text" value="8"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text"/> Faculty <input type="text" value="8"/>
	Non-Teaching Staff <input type="text" value="8"/> Students <input type="text"/> Alumni <input type="text" value="2"/> Others <input type="text" value="1"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/> No <input type="text"/>
	If yes, mention the amount <input type="text" value="NIL"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text"/> International <input type="text"/> National <input type="text"/> State <input type="text"/> Institution Level <input type="text" value="1"/>
(ii) Themes	<input type="text" value="-"/>
2.14 Significant Activities and contributions made by IQAC	<input type="text" value="Frontier Lecture Series"/>

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To train teachers to become effective mentors	Student – Teacher Relationship Improved

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

The Manager went through the report and suggested ways to improve the teaching learning facility in College
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## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	2	1	1	3
UG	12	1	3	12
PG Diploma				
Advanced Diploma				
Diploma	1			2
Certificate	6			
Others	6			
<b>Total</b>	27	2	4	17
Interdisciplinary	OPEN COURSES 12			
Innovative	ELECTIVES			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	12+3
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
**(On all aspects)**

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Syllabi have been modified and mark system has been reintroduced.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Psychology

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
44	2	8	NA	

2.2 No. of permanent faculty with Ph.D.

19

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
nil		1	1	Nil		Nil		1	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

16 G

13 Self financing

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	10	4
Presented papers		2	1
Resource Persons	1		

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Mentoring, Academic Adoption, ASAP Programme

- 2.7 Total No. of actual teaching days during this academic year 197
- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Three Internal Examinations per
- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 2
- 2.10 Average percentage of attendance of students 90

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG RESULT						
1. Botany	30		33	7		90
2. Bus Admi	35		20	50	10	80
3. Chemi	37	9	57	12		78
4. Commerce	57		30	44	13	93
5. Comp Sc	25		20	20	12	52
6. Economics	50		22	60	14	96
7. English	30		40	47		87
8. History	53		9	68		77
9. Mathamatics	31	6	36	42		84
10. Physics	30	7	63	13		83
11. TTM	13			47		47
12. Zoology	33		39	47		86

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC constantly monitors the teaching learning process of the college. It organizes seminars /workshops to enhance teacher quality. The timetable for internal examinations is decided by the IQAC and the percentage of syllabi to be covered is communicated to the different departments. It also ensures that co curricular /sports activities of the students does not interrupt class room teaching.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	5
Faculty exchange programme	
Staff training conducted by the university	1
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	2
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13		2	4
Technical Staff	7			4

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- |   |
|---|
| <ul style="list-style-type: none"> <li>-Encouraging Seminars and Workshops on frontier areas</li> <li>- Forwarding Research Projects to funding agencies</li> </ul> |
|---|

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1			1
Outlay in Rs. Lakhs	3.98			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		8	3	
Outlay in Rs. Lakhs	.5	8.135	4.5	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	4	
Non-Peer Review Journals		2	
e-Journals			
Conference proceedings		16	

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2013-14	UGC	100000	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College		Water Res Dep	25,000	25,000
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		2	1		46
Sponsoring agencies		UGC NACC	Govt of		Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
	2		1			

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution



3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): Nil

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

Total No. of NCC Cadets enrolled – 72

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Channeling the Students towards Protection of Nature of the environment.
- Household waste management Program
- Energy Conservation measures.

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	37Acres	.7	Management	32.7
Class rooms	32	3	mangement	35
Laboratories	11	1	management	12
Seminar Halls	2	nil		2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		nil		

Value of the equipment purchased during the year (Rs. in Lakhs)		2 lakhs	Lab Fees	
Others				

#### 4.2 Computerization of administration and library

The library is fully automated. It has 56117 volumes with bar code .

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5588		414		6002	
Reference Books	2312		83		2395	40582/-
e-Books	97,000N list					5000/-
Journals						
e-Journals	N list	6000				
Digital Database						
CD & Video	699		12		711	
Bound journals	749		58			807
Others-literature etc					47720	4,65,566

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	108	2	20	one	one	6	14	
Added	12	nil	nil					
Total	120	2	20	1	1	6	14	

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Students are given training by the Computer Science faculty.

#### 4.6 Amount spent on maintenance in lakhs :

- i) ICT
- ii) Campus Infrastructure and facilities
- iii) Equipments
- iv) Others

**Total :**

1
5
3
6
14

### Criterion – V

#### 5. Student Support and Progression

##### 5.1 Contribution of IQAC in enhancing awareness about student support services

The activities of the IQAC are explained to the students and feed back is taken from the student representatives. Necessary steps are taken to enhance the facilities extended to them.

## 5.2 Efforts made by the institution for tracking the progression

The students have links with their respective departments and this helps keep track of them. The alumni association is actively involved in maintaining contact with the students who have passed out.

### 5.3 (a) Total number of students

UG	PG	Ph.D.	Others
1471	71	4	

(b) Number of students outside the state Nil

(c) Number of international students Nil

(d) Men - Nil Women – 100%

Last Year						This Year					
General	SC	ST	OBC	Physically challenged	Total	General	SC	ST	OBC	Physically challenged	Total
889	79	15	439	2	1424	990	86	18	446	2	1542

### 5.4 Details of student support mechanism for coaching for competitive examinations (if any)

ULCCS foundations conducted Civil Service Foundation Program

Number of students beneficiaries ----- 22

### 5.5 No. Of students qualified in these examinations

NET	5
SET /LET	1
GATE	3
PSC	16
OTHERS	42

### 5.6 Details of student counselling and career guidance

**Number of students benefitted: 340**

### 5.7 Details of campus placement

On campus		Off campus	
Number of organizations visited	Number of students participated	Number of students placed	Number of students placed
2	220	7	4

### 5.8 Details of gender sensitization programmes

Being a women's college all the jobs on the campus are managed by women. The students become self reliant and capable. The gender studies included in the syllabi make them aware of the problems related to women. Talks on gender issues ,seminars on the role played by women in different spheres are conducted often. The womens cell of the college aims to

empower women in the locality.

## 5.9 Student activities

### 5.9.1 No.of students participated in sports games and other events

#### SPORTS

State/University level ----87

National level-----20

International level-----01

#### NCC

No. Of students participated in cultural events

State/University level ----168

National level-----Nil

International level-----Nil

### 5.9.2: No. of medals won by students in sports games and other events

#### SPORTS

State/University level ----59

National level-----15

International level-----

#### CULTURAL

State/University level ----15

National level-----

International level-----

## 5.10 Scholarships and financial support

	Number of students	Amount
Financial support from institution	50	15000
Financial support from government	186	735250
Financial support from other sources	nil	

### 5.11 Student organized/initiatives a) fairs

	Langu age	Englis h	His tory	Econo mics	Commer ce	Math emat ics	Physi cs	Chem istry	zool ogy	Bota ny	Com puter scien ce	Trave l&tou rism	B.B. A	Language	Total
Nation al level															
Interna tional level															
Univer sity/sta te level		2			2	2	2		1	1	1	1	1		

5.11 Student organized/initiatives b) Exhibition															
	Language	English	History	Economics	Commerce	Mathematics	Physics	Chemistry	Zoology	Botany	Computer science	Travel & Tourism	B.B.A	Language	Total
State/unity				1			1			1					
National															
International															
5.12 No. Of social initiatives undertaken by the students															
	Language	English	History	Economics	Commerce	Mathematics	Physics	Chemistry	Zoology	Botany	Computer science	Travel & Tourism	B.B.A	Language	Total
Social initiatives		3		2	1			2		2		3			

### 5.13: Major grievances of students if any redressed

1. Lack of bus services from Medical College side to Providence College --- Problem was presented before the RTO by the transport committee and measures were taken to solve the problem.
2. Lack of CA foundation course/Basic Accounting /Income Tax practise-----

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### Vision:

The vision of the college is the holistic development of the person through dissemination of knowledge and the instilling of the Gospel values of justice, love and peace

##### Mission:

- To build up a community of staff and students committed to the common pursuit of ethical, intellectual and academic excellence thus facilitating their personal growth.
- To empower our young women to face the challenges of the times, by enlightening them with the best of ancient wisdom and new knowledge
- To inspire catholic students to live up to their full Christmas commitment
- To persuade students to become instruments of social change and a force for integration among linguistic, religious and caste groups.

#### 6.2 Does the Institution has a management Information System

Yes. The Manager lives on the campus and hence there is perfect communication between Manager + Principal

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

New course catering to the needs of the students were introduced

6.3.2 Teaching and Learning

The conventional chalk and board system has been enhanced by adding new methods for better visual realization of concepts.

6.3.3 Examination and Evaluation

Centralized internal examinations were introduced which improved the time management of students. They could concentrate on studies during exams without distractions.

6.3.4 Research and Development

The college encourages research and the R & D Cell helps in communicating the work done to all other departments.

6.3.5 Library, ICT and physical infrastructure / instrumentation

New block have been introduced and new software has been acquired for Computer Science department.

6.3.6 Human Resource Management

Talk are given to enhance the potential of the students. The institutions in and around the city make use of the resources available in college

6.3.7 Faculty and Staff recruitment

THE staff ,faculty recruitments are done based on merit alone.This ensures quality of performance.

6.3.8 Industry Interaction / Collaboration

There are links with Kerala Electronics Development Corporation, CWRDM and the spices Board.The department of Commerce has a tie up with small scale industries board of the Govt of Kerala.

6.3.9 Admission of Students

Admissions are done in a transparent way, according to the reservation policy of the Government.

6.4 Welfare schemes for

Teaching	Loan Facility
Non teaching	Loan Facility
Students	Scholarships, Freeships.

6.5 Total corpus fund generated

1,00,000.

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	Managing governing body	√	IQAC
Administrative	√	Managing governing body	√	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University publishes a time table for examinations, which is mostly adhered to.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Colleges are assessed by a team which decides whether the college may be given Autonomy.

6.11 Activities and support from the Alumni Association

The alumni association meets regularly on the 15 of August every year. Alumni visit our college and talk to students inspiring them.

6.12 Activities and support from the Parent – Teacher Association

The PTA is very active and whenever policy decision are taken PTA in taken into confidence.

6.13 Development programmes for support staff

Regular training sessions are organized and computer software training was also given.

6.14 Initiatives taken by the institution to make the campus eco-friendly

There is an effective waste management system and the campus is maintained plastic water free. Rain water harvesting is done.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The College has developed an effective waste management system. Awareness to reduce Plastic waste was given to the students who spread this message to the neighbourhood.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The Action Plan is submitted to the Principal and the various activities are conducted according to the schedule prepared at the beginning of the year.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The College has a strong link with Niravu, a residents association in the Adopted Village. Many programmes are taken up to promote the soil efficiency, to provide better yield etc. Energy conservation and Environment protection are given great

7.4 Contribution to environmental awareness / protection

The students and teachers minimise the use of plastics, and paper bags and cloth bags are distributed instead of plastic carry bags. Tips are given to minimise the energy consumption at homes .

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college celebrated the diamond jubilee, contributing to education of women in the region. The synergistic relationship among the students, teachers, management, parents and public help us to achieve quality enhancement. The college is poised for further expansion by introducing more courses and more facilities.

## 8. Plans of institution for next year

- Rain Water Harvesting in a larger scale
- Installation of solar panels for electricity generator.

Name: *Dr. Mini P Balakrishnan*

Name : *Dr.(Sr.) Jesamma Joseph*

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

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## **Annexure I**

### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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